



Introduction to Spanish 1I - Fall 2002

Prof. William Keeth
E-mail: wkeeth@mnsfld.edu
Tel: 570-662-4605 or 570-662-4581
Office: Belknap 110-C
Hours: MWF (11:00 - 11:50 AM), MW (2:00 - 2:50 PM), or by appointment.

Required material:

Texts:

Jarvis, Ana, et al. *¡Hola, amigos!*. 5th ed. New York: Houghton Mifflin Co, 2001.
Jarvis, Ana, et al. *Workbook / Laboratory Manual / Video Manual: ¡Hola, amigos!*. 5th ed. New York: Houghton Mifflin Co, 2001.



Other Resources:

Student Tape to Accompany *¡Hola, amigos!*.
Auditory Files for Laboratory Manual available on-line at: <http://discovery.mnsfld.edu>
Course web page at <http://www.mnsfld.edu/~wkeeth/>
Ace Practice Tests at <http://college.hmco.com/languages/spanish/jarvis/hola/5e/students/ace/>
Textbook Site at <http://college.hmco.com/languages/spanish/jarvis/hola/5e/students/index.html>

Suggested Material:

Miscellaneous:


A spiral notebook (class notes)
Flashcards (verb and vocabulary drill)


Texts:

Castillo, Carlos, et. al. *The University of Chicago Spanish Dictionary*. Chicago: University of Chicago Press, 2002.
Lacasa, Jaime. *The Complete Handbook of Spanish Verbs*. Lincolnwood, Ill.: Passport Books, 1984.
Spinelli, Emily. *English Grammar for Students of Spanish*. Ann Arbor, Mich. : Olivia and Hill Press, 1998.
Butt, John. *Spanish Grammar*. New York : Oxford University Press, 1996.

Overview of course:

In this course we will continue to develop fundamental speaking, listening, reading, and writing skills--our point of departure being those skills acquired in Spanish 101. Emphasis will be given to everyday communication situations and the format for evaluation will reflect this concentration. Students can expect to encounter a variety of activities that focus on cultural awareness. Homework and laboratory work are required daily.

Specific Course Goals:	Textbook Timetable:
Recognize and use basic vocabulary, idiomatic expressions, and grammar.	
Build written or verbal messages in Spanish that reflect class activities and the fundamental skills of communication that are introduced in class (speaking, writing, listening, and reading).	
Use guessing/prediction strategies and grammatical forms in language production.	
Recognize culturally relevant information and demeanor.	
Return conversation in casual talks, classroom discussions, dialogues, group work and questions.	

System of Evaluation:																																		
<i>Standards of Measurement</i>		<i>Criteria and Weight*</i>																																
	<table border="1"> <thead> <tr> <th>Performance Description</th> <th>Grade</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Excellent</td> <td>A</td> <td>93 > 100 %</td> </tr> <tr> <td>A-</td> <td>90 > 92 %</td> </tr> <tr> <td rowspan="3">Good</td> <td>B+</td> <td>87 > 89 %</td> </tr> <tr> <td>B</td> <td>83 > 86 %</td> </tr> <tr> <td>B-</td> <td>80 > 82 %</td> </tr> <tr> <td rowspan="3">Satisfactory</td> <td>C+</td> <td>77 > 79 %</td> </tr> <tr> <td>C</td> <td>73 > 76 %</td> </tr> <tr> <td>C-</td> <td>70 > 72 %</td> </tr> <tr> <td rowspan="2">Marginal</td> <td>D+</td> <td>67 > 69 %</td> </tr> <tr> <td>D</td> <td>63 > 66 %</td> </tr> <tr> <td>Failing</td> <td>D-</td> <td>60 > 62 %</td> </tr> <tr> <td>F</td> <td>0 > 59 %</td> </tr> </tbody> </table>	Performance Description	Grade	Percentage	Excellent	A	93 > 100 %	A-	90 > 92 %	Good	B+	87 > 89 %	B	83 > 86 %	B-	80 > 82 %	Satisfactory	C+	77 > 79 %	C	73 > 76 %	C-	70 > 72 %	Marginal	D+	67 > 69 %	D	63 > 66 %	Failing	D-	60 > 62 %	F	0 > 59 %	<p>Class Participation.....10%</p> <p>Lab.....5%</p> <p>Workbook.....5%</p> <p>Daily Quizzes.....5%</p> <p>3 Exams (6.67% each).....20%</p> <p>Midterm.....20%</p> <p>Oral Presentation.....10%</p> <p>Final Listening Exam.....5%</p> <p>Final Exam.....20%</p> <p>Total: 100%</p>
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*Specific due dates will be listed on the Class Calendar (See class web page) and/or assigned periodically in class.

Important Dates:	
Exam 1 – September 13, 2002	Exam 2 – September 30, 2002
Midterm – October 21, 2002	Exam 3 – November 11, 2002
Oral Presentations – December 2-4, 2002	Final Listening Exam – December 6, 2002
Final Exam – December 9, 2002 (1PM)	

Exams, Midterm, Final Exam, and Daily Quizzes:

Students MUST take each midterm, exam, and quiz on the day scheduled for examination. If a student is absent from any midterm, exam, or quiz (unless the student has made a prior arrangement with the professor), then s/he will receive a zero. The Midterm Exam and Final Exam will be comprehensive and accumulative in content. Daily quizzes will be given at the beginning of each class and will consist of 1-3 questions. Students with a 93% or higher cumulative course grade (following the Final Listening Exam), will excused from taking the final written exam. The idea of “dropping of low exam or quiz scores” does NOT exist in this course.

Homework and Lab Activities:

It is the student’s responsibility to keep track of homework and lab assignments. Both will be collected or checked during the first minutes of class. No late homework or lab assignments will be accepted, unless a student has arranged to miss class with the professor. Students will conform to the “Visto Bueno” method of completion

and correction. Audio practice exercises accompany each chapter and must be completed via the Discovery website.

Suggested Method of Study:

1) *Class Journal and Daily Review*—Apart from completing homework assignments and attending class, students should keep a class journal (notes, diagrams, etc. related to Spanish, made both in and out of class). This journal should be reviewed (at length) following each class and briefly looked at prior to each class session. This allows one to pay closer attention to the material, raise questions in class sessions, and keep continually “fresh”—one of the most essential parts of learning a foreign language.

2) *Establishing Priorities*—Students should try to study the most difficult Spanish topics first and dedicate more time studying these areas later, especially prior to exams.

3) *Avoiding Burnout*—Students should always study in multiple, staggered, short blocks of time. Each block should be no more than an hour and should include 5 to 10 minute breaks. Integrating numerous small blocks of study time into the weekly schedule is empowering.

4) *Consistency*—Creating and sticking to a study schedule is very important. For many students, weekends represent more valuable moments of study. Reserve these moments for studying ahead and resolving any problematic areas of study.

5) *Positively Influencing One's Horizon*—Each student needs to periodically assess this course's requirements, his/her degree of success and failure, his/her expectations, and the direction of energies applied to this course. This helps to opportunistically adjust study strategies or seek outside help, either the professor's or a tutor's.

Attendance:

All students are expected to attend every class. Missing a class does not release a student from any class obligations. Students should keep in touch with classmates and be sure to contact their professor in advance of any absence. Any absence will result in a 15% reduction in the student's Participation grade. The professor is NOT obligated to assist students in making-up work missed due to an official field trip, due to an official university function, or due to an illness. Students, however, MAY request permission to miss a class and arrange to make-up missed work prior to their absence. This type of arrangement can waive the 15% attendance reduction, but MUST be completed at least 24 hours prior to an absence or illness. Students MAY be required to provide documents supporting their request.

Electronic submission of written work is an effective way of handing in required written work by a specified deadline, especially when a student expects to be absent.

Conduct:

Academic honesty, the submission of original work, and student interaction is expected in this class. Any form of cheating may result in failure of the course. Additional information concerning academic honesty can be found in the Password.

The Syllabus:

This syllabus serves as a contractual agreement. Presence in this class means that you agree to the items stipulated in the syllabus and are aware of any modifications made throughout the semester. One should periodically check the course web site for any updates to the syllabus and/or class calendar.

Class records and Grades:

Oversee your grade by monitoring your progress and maintaining contact with your instructor. Any student material or record that has been returned to the student becomes the student's responsibility to maintain as a permanent record for the course. Students are responsible for picking up any materials that are made available to them or are returned in class. If a student loses these records and the professor does not have a copy of the material available, the student will receive a failing grade for the particular activity.